



EMPLOYER: MICRONUTRIENT FORUM
POSITION: HEALTHY MOTHERS HEALTHY BABIES (HMHB) PROJECT LEAD
START DATE: IMMEDIATE
TERM: AT LEAST ONE (1) YEAR
DESIRED EXPERIENCE: MID-CAREER (10+ YEARS' WORK EXPERIENCE)
DESIRED LOCATION: GLOBAL

About the Micronutrient Forum

The Micronutrient Forum serves as a global catalyst and convener for sharing expertise, insights, and experience relevant to micronutrients in all aspects of health promotion and disease prevention, with special emphasis on the integration with relevant sectors.

The Forum's primary objective is to foster dialogue among the research, policy, clinical, program and private sector communities to facilitate the translation of evidence for policy and program planning, and to inform research needs and priorities based on evidence gaps to support programs.

The Forum does not implement programs, rather serves as an independent convener, collaborating with other Leaders in the nutrition, health, and development sectors to accomplish our vision: A world where all people have access to all essential micronutrients at levels needed to promote health and prevent disease.

Founded in 2006, the Forum is perhaps best known for its Global Conference, having hosted five such events, with the most recent CONNECTED virtual event attracting over three thousand delegates. In addition to a Biennial global conference, the Forum has a robust portfolio of programmatic work, including ongoing workstreams addressing the data gap in micronutrient nutrition, promoting nutrition of key populations including pregnant women, and offering technical support to academic, government, and implementing institutions.

The Forum's current strategic plan, beginning in 2019, has guided the organization through a growth stage, with increased interest from funders and partners in the products the Forum creates. Specifically: advocacy, consultations, and convenings.

The Forum is a U.S. Based 501c3 non-profit corporation – but operates as a remote organization with staff, consultants, and leadership spread across the globe.

See the [Forum's Strategic Plan](#)

See [Forum's Leadership](#)

About the Project

In 2019, the MNF demonstrated its leadership by bringing together nutrition partners around maternal nutrition in the Goalkeepers Healthy Mothers Healthy Babies Accelerator event, hosted by the Bill and Melinda Gates Foundation. This event catalyzed together nearly \$50 million in financial and in-kind contribution and raised the profile of Multiple Micronutrient Supplements or MMS. [See here to learn more about the Goalkeepers event.](#)



Building on the Accelerator work, and a stakeholder [consultation in February 2020](#), the MNF was invited to form an MMS Consortium and host its Secretariat. Specifically, the Consortium is a dynamic, inclusive, impartial and transparent platform for stakeholders active in the area of maternal nutrition and to accelerate implementation of MMS: The Healthy Mothers Healthy Babies (HMHB) Consortium.

The Healthy Mothers Healthy Babies Consortium and Secretariat

The HMHB Consortium, launched in March 2021, intends to improve maternal nutrition through collective action by Consortium members to accelerate availability and effective use of MMS in low- and middle-income countries. The Consortium supports global and national stakeholders in their respective roles working to overcome the multiple barriers in adoption of MMS and accelerating country-level MMS implementation. The Consortium's principal roles are to serve as an advocate, a broker of knowledge, and a convener and consensus builder.

The Consortium is supported by a Secretariat, hosted by the MNF. The Secretariat ensures the daily management and implementation of the work plan of the HMHB Consortium. The Secretariat consists of a small and agile team, led by the HMHB Project Lead, an Advocacy Manager, and a Communications Manager. The HMHB Project lead reports to the Director of Programs. The Advocacy and Communications managers report to the Director of Advocacy and Communications, with a project reporting line to the HMHB Project Lead (a Matrix Reporting structure).

Purpose of the Position

The HMHB Consortium is a new platform which gives the HMHB Project Lead the opportunity to establish the Consortium's position within the broader nutrition field, build its reputation and grow its membership.

The MNF seeks an experienced, dynamic and strategic thinking HMHB Project Lead, who will be responsible for developing and implementing the HMHB Consortium's strategic workplan, in close consultation with consortium members. The Project Lead is the external face of the Consortium, and responsible for maintaining relationships with all key stakeholders, notably the Consortium members, the Consortium Steering Committee, and the MNF Executive Director. The HMHB Project Lead will bring experience and expertise in relation to the nutrition content, as well as to the relationship management and partnership brokering aspects of the Consortium. S/he has a solid experience in the international nutrition field (10+ years), experience in project management, an extensive network, and is a strong and tactful communicator.

Major Duties and Responsibilities

The duties and responsibilities of the HMHB Project Lead are listed below. Responsibilities may evolve as the work of the consortium matures over time.

In close collaboration with the Program Director and the Director of Advocacy and Communications, the HMHB Project Lead will:



Project Leadership

- Establish the Consortium as the point of reference for maternal nutrition, and specifically related to multiple micronutrient supplementation for pregnant women, ensuring broad and inclusive membership of public and private sector stakeholders.
- Ensure the development and implementation of a strategic workplan and revise the Consortium's strategy over time as appropriate.
- Initiate, facilitate, and implement collective action with Consortium members toward achieving the Consortium's vision of improving maternal nutrition, through accelerating availability and effective use of MMS in low- and middle-income countries, including but not limited to:
 - Organizing Consortium meetings (work stream groups, technical consultations), setting meeting agendas and reporting on meetings;
 - Organizing global advocacy events and supporting regional or national advocacy events, bringing both technical arguments as well as women's voices to the front;
 - Supporting the compilation of lessons learned and country experiences, sharing evidence, tools and other resources through a dynamic, open-access knowledge hub, as well as through conferences, publications and webinars;
 - Facilitating and supporting the development of tools by Consortium members.

Program Management

- Ensure daily management of the Consortium's Secretariat, including activity and budget planning, relationship management and communication with the Steering Committee, the MNF Board of Directors, donors, and other key stakeholders.

Resource Mobilization

- Maintain relationships with potential bilateral donors and philanthropic foundations and raise funds for Consortium or member activities.

Marketing and Communications

- Represent the Consortium in public events such as Conferences, Technical Expert meetings, workshop and webinars
- Disseminate and communicate on the activities of the Consortium to funders and consortium members and, where appropriate, to the global nutrition community as a whole

Organizational Relationships

The HMHB Project Lead reports to the Director of Programs.

Qualifications and Requirements

Education:

- PhD or Master's degree in nutrition, public health, international program management or a related field.

Experience:

- 10-15+ years of successful experience in planning, managing and implementing international public health / nutrition projects.
- Good understanding of issues regarding maternal nutrition and/or micronutrient deficiencies.



- Demonstrable successful experience managing project teams effectively.
- Experience working with private and public sectors.

Skill and Requirements:

- Excellent communication, writing and facilitation skills, diplomacy.
- Strong demonstrated project management skills
- Demonstrated experience with resource mobilization
- Flexibility and adaptability
- Analytical and problem-solving skills, with a strong solution- and action orientation.
- Interpersonal and cross-cultural sensitivity.
- Team worker, with demonstrated mediation and brokering skills.
- Able to work under pressure and meet deadlines.

Desirable

- Fluency in a second language after English, e.g., French or Spanish.
- Experience working with remote teams.

Compensation

- A competitive salary and benefits package commensurate with experience.

Note to Candidates

The Micronutrient Forum is an equal opportunity employer and is committed to foster and celebrate gender equality, diversity and inclusion in our organisation. All qualified applications will receive consideration for employment without regard to race, age, gender identity, sexual orientation, color, religion, marital status, national origin, ethnicity, political beliefs, disability status, or any other status protected by U.S. federal, state, or local law, or international law.

To Apply

- ⇒ Please email hr@micronutrientforum.org with:
- ⇒ Put "HMHB Project Lead" in the message header
- ⇒ A Resume
- ⇒ A cover letter indicating why you are the right fit for the Micronutrient Forum and the role of HMHB Project Lead

Please include your name and the title for this position in the subject line of your email. Applications will be accepted until November 30, 2021.